



Speed post/ Regd. Post

**National Bureau of Plant Genetic Resources
(Indian Council of Agricultural Research)
Pusa Campus, New Delhi – 110 012.**

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No. 5(19)/2010/P-III/

Dated: 20th December, 2013

To,

The Under Secretary (Admn.)
ICAR, Krishi Bhawan
New Delhi-110114

Subject: Filling up the post of A.F&AO and Junior Account Officer by Promotion of ICAR Audit & Accounts Examination qualified officials from other Institute /Headquarters under the Council on permanent absorption basis at NBPGR, New Delhi-reg.

Sir/Madam,

It is proposed to fill up one vacant Un-Reserved post of A F&AO and Junior Account Officer in the Pay Band of Rs. 9300-34800 + G.P. 4600 and Rs. 9300-34800 + G.P. 4200 respectively by promotion of ICAR Audit & Accounts Examination qualified officials from other Institute/ Headquarters under the Council on permanent basis at NBPGR, New Delhi. The Particulars of the post and eligibility are detailed below: -

S.No.	Name of the post	No. of post	Scale of Pay	Eligibility
1.	AF&AO (Unreserved)	01	PB-II Rs. 9300-34800+ G.P.-4600/-	By promotion of Junior Accounts Officer in the Pay Band-2, Rs. 9300-34800+Grade Pay of Rs. 4200/-with 5 years of regular service in the grade from other Institute/ Headquarters of the Council on permanent absorption basis.
2.	Junior Account Officer (Unreserved)	01	PB-II Rs. 9300-34800+ G.P.-4200/-	By Promotion of ICAR Audit & Accounts Examination qualified official from other Institute/ Headquarters under the Council on permanent absorption basis

It is requested that the vacancy may be circulated among the eligible and desirous candidates, if any, working at your institute/ Establishment. The application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the Proforma appended along with their complete CR Dossiers (attested photo copies) for the last five years, so as to reach at NBPGR New Delhi on or before 31.01.2014.

A certificate to the effect that no disciplinary/ vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. The application received without CR dossiers and Vigilance/ disciplinary clearance will not be entertained.

Encl: As above

Yours faithfully


(H.S. CHAUHAN)
Administrative Officer

Distribution:

1. Officer-In-Charge, ARIS Cell, NBPGR, New Delhi- 110012.: It is requested to upload on NBPGR, Website.
2. All Officer-In-Charge, Regional Station, Base Centers of NBPGR.

PROFORMA

1. Name of the Candidate :
2. Date of birth & Age :
3. Educational & Other Qualification :
4. Name of the Institute :
5. The date of appointment as :
6. Brief particulars of the service including the present post:

Post held	Pay Band	Period	Office	Nature of duties

7. Whether belonging to SC/ST :
8. Any other information/particulars:
Relevant to the service of the employees

Date:

Signature of the Candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above are correct. The integrity certificate, vigilance clearness certificate and attested photo copies of CRs of the last five years are attached.

Signature of Head of Office with seal