



National Bureau of Plant Genetic Resources
(Indian Council of Agricultural Research)
Pusa Campus, New Delhi – 110 012

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FAX: 011-25842495, 25849459 GRAM: GERMPPLASM



File No. 2(2)/Purchase/2007/ 3027/10

Dated 1 September, 2014

To,

Sub: Quotation for the Purchase of Mount Boards (42 cm x 28cm each) (1400 nos.) (Two bid system).

Dear Sir,

Institute wants to purchase of Mount Boards (42cm x 28cm each) (1400 nos.). You are requested to please send your quotation having rates for the supply of Mount Boards (42 cm x 28cm each) (1400 nos.) to the undersigned latest by 26/09/2014 at 2.30 P.M. duly marked as 'quotation for the supply of Mount Boards (42 cm x 28 cm each) (1400 nos.) on the cover, which should be wax sealed.

In case of non-compliance of the terms & conditions, the quotations are liable to be rejected. The quotations may be send by speed/registered post or put in QUOTATION BOX kept in Bureau's office (Gate No. 2) for this purpose.

The following terms and conditions to be adhered while submitting the quotations:

1. The amount of bid security (Earnest Money) should be deposited as ₹2000/- in the form of Account Payee Demand Draft from any of the Commercial Banks in favour of the Director, National Bureau of Plant Genetic Resources, New Delhi, payable at New Delhi Bid security should remain valid for a minimum period of 45 days beyond the final bid validity period.
2. The quotation should be in two bid system (separate technical and financial bid). The Technical bid and the financial bid should be sealed by the tenderer in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed. The EMD should be enclosed in the envelop of technical bid. In case the Tenders are accepted by NBPGR but concerned firm does not adhered to, its bid security will be forfeited
3. No Sale Tax Form "C" or "D" will be issued from NBPGR.
4. Sale Tax/ other levies to be charged should be indicated separately failing which the quotation will not be entertained.
5. Incomplete bids are liable to be ignored/rejected.
6. The Director, NBPGR, New Delhi, reserves the right to disqualify/ cancel all or any of the tenders without assigning reason thereof.
7. The decision of the Director, NBPGR, New Delhi, shall be binding on all issues relating to tender.
8. Compliance statement in tabular form giving details as per specifications mentioned in the tender documents may be submitted. Copy paste specification will not be permissible.
9. There will be binding on the part of firm to submit any clarification sought by the Bureau.
10. Bidder should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
11. Value of mount board may please be quoted in enclosed format (Annexure I financial bid) of the tender document. Financial bid will not be accepted in form of other document except format provided.
12. Disputes if any arises between the purchaser and the supplier the decision of Director, NBPGR will be final.
13. The firm also enclose the sample alongwith Tender Document/Quotation.
14. The following information may also be provided.
 1. IFSC Code
 2. Account No.
 3. Name of Bank and its Branch

Encl:- Specification (Annexure-I & II)

Yours sincerely,

(Dinesh Prasad)

Assistant Admn. Officer (P)

Copy to:-

1. Dr. K.C. Bhat, Principal Scientist & Chairman, Tender Opening Committee, NBPGR, New Delhi
2. Officer-in-Charge, ARIS cell, NBPGR, New Delhi with request to put on the website of this Bureau.

Annexure -I (financial bid)

Sr. No.	Item	Specification	Qty.	Amount
1.	Mount Boards	42 cm x 28 cm size Acid-free board Ivory white in colour Individual board weight-45± 5g <u>(The firm also enclose the sample alongwith Tender Document/Quotation)</u>	1400 nos.	

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Q. rasaf
01/09/14

Annexure –II (Technical bid)

Sr. No.	Item	Specification	Qty.	Make if any	Remarks if any by the firm
1.	Mount Boards	42 cm x 28 cm size Acid-free board Ivory white in colour Individual board weight-45± 5g <u>(The firm also enclose the sample alongwith Tender Document/Quotation)</u>	1400 nos.		

4

Grass
01/09/14