



ICAR-National Bureau of Plant Genetic Resources
(Indian Council of Agricultural Research)
Pusa Campus, New Delhi – 110 012



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8553/31

Dated: 21 February, 2015

To,

Sub: Quotation for AMC of package air-conditioners (5 Nos.) of Mitsubishi Electric Make capacity 81000-158000BTU/hour and 23.8-46.3 KW/8.5 ton and eight split air conditioner 2 ton sidwal and LG makes of the Containment Facility of NBPGR, New Delhi.

Dear Sir,

Institute wants to get the AMC of the package air-conditioners (5 Nos.) of Mitsubishi Electric Make capacity 81000-158000BTU/hour and 23.8-46.3 KW/8.5 ton and eight split air conditioner 2 ton each of Sidwal and LG makes. You are requested to please send your quotation having rates for the AMC of the package air-conditioners (5 Nos.) of Mitsubishi Electric Make capacity 81000-158000BTU/hour and 23.8-46.3 KW/8.5 ton and eight split air conditioner 2 ton sidwal and LG makes to the undersigned latest by 18/03/2015 at 2.30 P.M. duly marked as 'quotation for the AMC of the package air-conditioners (5 Nos.) of Mitsubishi Electric Make capacity 81000-158000BTU/hour and 23.8-46.3 KW/8.5 ton and eight split air conditioner 2 ton sidwal and LG makes' on the cover, which should be wax sealed. The rate should be for one year and be quoted in precisely for same unit as required and be addressed to the Director, NBPGR, New Delhi-110012. The firms are required to inspect the Air Conditioners of the Containment facility of NBPGR before quoting the rates.

In case of non-compliance of the terms & conditions, the quotations are liable to be ignored. The quotations may be sent by post or put in QUOTATION BOX kept in Bureau's office (Gate No. 2) for this purpose. The following terms and conditions to be adhered while submitting the quotations:

1. The amount of bid security (Earnest Money) should be deposited as 2% of the estimated value of AMC in the form of Account Payee Demand Draft from any of the Commercial Banks in favour of the Director, National Bureau of Plant Genetic Resources, New Delhi, payable at New Delhi.
2. Bid security should remain valid for a minimum period of 45 days beyond the final bid validity period.
3. In case the Tenders are accepted by NBPGR but not adhered to by the concerned firm, its bid security will be forfeited.
4. No Sale Tax Form "C" or "D" will be issued from NBPGR.
5. Sale Tax/ other levies to be charged should be specifically indicated, failing which the quotation will not be entertained.
6. Incomplete bids are liable to be ignored.
7. The Director, NBPGR, New Delhi, reserves the right to disqualify/ cancel all or any of the tenders without assigning reason thereof.

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8. The decision of the Director, NBPGR, New Delhi, shall be binding on all issues relating to tender.
9. Please enclose with tender your Sales Tax Registration Certificate, and last 2 years assessment order and photocopy of your PAN card
10. Any violation or laxity of the terms & conditions will render this contract null & void with the forfeiture of security & balance amount due if any.
11. **The firms are required to inspect the Air Conditioners of the Containment facility of NBPGR before quoting the rates.**
12. The AMC Contract will start from the date of acceptance of the job award letter.
13. The Company shall provide:
 - Four quarterly wet services i.e. preventive maintenance and service including cleaning of filters, chemical wash of condenser coils, routine check-up for refrigerant and pressure (servicing/ cleaning of condensing and cooling coil would be done with appropriate solvent for better efficiency and long life of ACs).
 - Prompt service during the contract period as and when required and any number of breakdown calls besides regular visits.
 - Service by dedicated personnel to our premises with appropriate tools/ kit to undertake all repairing job.
 - Repair/replacement of the spare parts should be done within 24 hours after receiving the complaint/ recognition of the fault whichever is earlier, in the presence of our engineer with no labour charges during the AMC period and leave the old parts for deposit in store.
14. The parts to be replaced on chargeable basis shall conform to the prevailing standard of the industry preferably ISI/ ISD and follow the standard procedure of gas charging.
15. All the repair jobs undertaken will bear the warranty during the tenure of the contract.
16. Payment of the parts used in repair will be made after satisfactory working certificate furnished by the users / engineers.
17. Servicing / cleaning of condensing and cooling coil should be done with appropriate solvent for better efficiency and long life of ACs.
18. 8.5 ton ACs unit should be painted once during the AMC period.
19. After completion of AMC, the air conditioners will be handed over in working condition.
20. The Payment of AMC will be made after completion of three months from the date of start of AMC after the quarterly service and satisfactory work certificate furnished by the users/ engineers of the NBPGR i.e. payment will be divided into four parts and paid after satisfactory service after each quarter.

Yours sincerely,

(Dinesh Prasad)

Assistant Admn. Officer (P)

Copy to: -

1. Chairman, Tender Opening Committee, NBPGR, New Delhi
2. OIC AKMU, NBPGR, New Delhi with request to put on the website of this Bureau and CPP Portal