

 <p>रा. पा. आ. सं. ब्यूरो NBPGR</p>	<p>भकृअनुप-राष्ट्रीय पादप आनुवंशिक संसाधन ब्यूरो क्षेत्रीय केन्द्र, फागली, शिमला, हिमाचल प्रदेश - 171004 <b>ICAR- National Bureau of Plant Genetic Resources</b> Regional Station, Phagli, Shimla, HP, 171004</p>	 <p>भकृअनुप ICAR</p>
<p>दूरभाष (Tel): 0177-2835459, फेक्स (Fax): 0177-2835453</p>		<p>Email: oic.shimla@nbpgr.ernet.in</p>

No *NBPGR-S-60-18-59*

Dated: *22/4/2015*

### QUOTATION INQUIRY

Sealed tenders are invited from Registered Contractor/Firm to carryout the following operations.

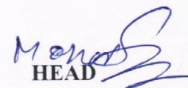
**Annual contract for watch and ward duty in office and residential premises of NBPGR, Regional Station round the clock at one point effective from 01.07.2015.**

The quotation should be addressed to Head, NBPGR, Regional Station, Phagli, Shimla-4. The detail of tender along with terms & conditions can be had on payment of Rs 100/- from the office of Head, NBPGR Regional Station, Phagli, Shimla on any working day between **23.04.2015 to 18.05.2015**. Tender document can also be downloaded from our website <http://www.nbpgr.ernet.in>, by depositing of tender cost of Rs 100/- at the time of submission of tender. The last date of submission of tender is **18.05.2015** up to **1.00PM**. The tenders will be opened on **18.05.2015** at **3.00 PM** in the presence of tenderers who wish to be present. The contractors are required to submit separate sealed tender for each job.

#### Terms and conditions

1. Only those contractors who have reasonable experience in agricultural and horticultural works can participate in the bidding.
2. The security guards through whom the work is to be carried out shall be on the roll of the contractor, which will ensure compliance with provision of various labour laws and statutes as applicable, and NBPGR shall not be responsible for payment of emoluments of any nature except as specifically provided in the contract. Integrity and character verification of the workers will be sole responsibility of the contractor.
3. It shall be the responsibility of contractor to ensure timely payments of wages as per recognized mode of payment, PF & deduction and ESI etc. and maintain proper record with respect of such payments. Such records will be made available to NBPGR as and when desired for verification.
4. The contractor will quote the rates on lump sum basis including all liabilities for the entire tender period. Service tax should be shown separately.
5. NBPGR will deduct Income Tax at source under Section 194 C of the Income Tax Act, 1961 from the Agency @ 2% or applicable from time-to-time of such as income tax on the income comprised therein.
6. NBPGR will also deduct appropriate service tax charged by the agency on each bill for depositing directly with the government, if applicable.

7. The Agency shall comply with all the legal requirements for obtaining license under Contract Labor (R&A) Act, 1970.
8. The Contractor shall abide by the provision of the Minimum Wages Act, 1948 the Contract Labour (R&A) Act, 1970 and other Labour laws applicable to him/her.
9. Self-certified Photostat copy of service tax and Central Tax clearance certificate should also be enclosed.
10. No extra rates or increased rates shall be acceptable during the entire tender period.
11. The successful tender shall require to deposit EMD of Rs 5,000/ (Rupees Twenty five thousand only) in the form of DD/FDR drawn in favour of The Officer-In-Charge, NBPGR Regional Station, Shimla. The EMD shall be refunded after bids are finalized while EMD of the successful tenderer shall be refunded after the award of work deposit of performance security @10%, which shall be refunded after the tender period is over. No interest shall be paid on EMD/performance security money.
12. The tender shall be liable to be terminated even before the expiry of the contract period, if the firm fails to provide satisfactory services or violates any of the conditions/terms of the contract. In that event, the security money deposited by the firm shall be liable to be forfeited.
13. Technical and Financial bids are require to submit separately with the tender document.
14. Erasing and overwriting in the tender document shall render the same invalid.
15. Head of office reserves the right to reject any or all the quotations in whole or in part thereof without assigning any reasons.
16. The agency has to sign this quotation in original along with signature and having the acceptance of work scope and terms and conditions on all pages attached.
17. The payment shall be subjected to verification of work by the competent official of NBPGR RS Shimla.
18. In case of default or unsatisfactory work, Head, NBPGR RS Shimla reserves the right to make deductions as penalty, as deemed fit. Decision of Head, NBPGR RS Shimla will be final in this regard.
19. Head, NBPGR RS Shimla reserves the right to terminate the contract because of unsatisfactory performance of the contractor or any administrative reasons.

  
HEAD