



ICAR-National Bureau of Plant Genetic Resources
Pusa Campus, New Delhi – 110 012



Phone: 25841022, 25849545

FAX: 011-25842495, 25849459

GRAM: GERMPLASM

File No. 3(4)/Purchase/2010/ 815/15Dated 21 May, 2015

To,

Sub: Quotation for the Purchase of Fuser Assembly of HP LaserJet Printer (9040).

Sir,

The Office wants to purchase of **Fuser Assembly of HP LaserJet Printer (9040)**. You are requested to please send your quotation having rates for the purchase of **Fuser Assembly of HP LaserJet Printer (9040)** to the undersigned latest by 15/06.2015 at 2.30 P.M. duly marked as 'quotation for the purchase of **Fuser Assembly of HP LaserJet Printer (9040)** on the cover, which should be wax sealed. The rate should be for one year and be quoted in precisely for same unit as required and be addressed to the Director, NBPGR, New Delhi-110012.

In case of non-compliance of the terms & conditions, the quotations are liable to be ignored. The quotations may be send by speed/registered post or put in QUOTATION BOX kept in Bureau's office (Gate No. 2) for this purpose.

The following terms and conditions to be adhered while submitting the quotations:

1. No Sale Tax Form "C" or "D" will be issued from NBPGR.
2. Sale Tax/ other levies to be charged should be specifically indicated, failing which the quotation will not be entertained.
3. Incomplete bids are liable to be ignored.
4. The Director, NBPGR, New Delhi, reserves the right to disqualify/ cancel all or any of the tenders without assigning reason thereof.
5. The decision of the Director, NBPGR, New Delhi, shall be binding on all issues relating to tender.
6. Authorized dealership certificate should be enclosed alongwith the quotation.
7. Compliance statement in tabular form giving details as per specifications given in the tender documents, Do NOT copy paste specification
8. Literature in support of compliance statement (supply original brochures, avoid photocopies).
9. Bidder should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
10. Suitable provision for settlement of disputes, if any emanating from the resultant contract, should be kept in the bidding document.
11. Provide the the following information
 1. IFSC Code
 2. Account No.
 3. Name of Bank and its Branch

Yours Sincerely,

(Dinesh Prasad)

Assistant Admn. Officer (P)

Mr. Vijay
For mfa pl.
Shalla
23/5/15

Copy to:-

1. Chairman, Tender Opening Committee, NBPGR, New Delhi
2. OIC, AKMU, NBPGR, New Delhi with request to put on the website of this Bureau and CPP Portal.