



**ICAR-National Bureau of Plant Genetic Resources
Pusa Campus, New Delhi – 110 012**



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GERMPLASM

File No. 2(2)/Purchase/2007

1724/12

Dated 18 May, 2016

79

To,

Sub: Quotation for the Purchase of Window 7 Professional 64 bit. (25 nos.).

Sir,

This Office wants to purchase of Window 7 Professional 64 bit (25 nos.). You are requested to please send your quotation having rates for the purchase of Window 7 Professional 64 bit (64 bit) (25 nos.) to the undersigned latest by **13.06.2016 at 2.30 P.M.** duly marked as 'quotation for the purchase of Window 7 Professional 64 bit (25 nos.)' on the cover, which should be wax sealed. The rate should be for one year and be quoted in precisely for same unit as required and be addressed to the Director, NBPGR, New Delhi-110012.

In case of non-compliance of the terms & conditions, the quotations are liable to be ignored. The quotations may be send by speed/registered post or put in QUOTATION BOX kept in Bureau's office (Gate No. 2) for this purpose.

The following terms and conditions to be adhered while submitting the quotations:


1. The amount of bid security (Earnest Money) should be deposited as Rs. 5000/- in the form of Account Payee Demand Draft from any of the Commercial Banks in favour of the Director, National Bureau of Plant Genetic Resources, New Delhi, payable at New Delhi
2. Bid security should remain valid for a minimum period of 90 days beyond the final bid validity period.
3. Sale Tax/ other levies to be charged should be specifically indicated, failing which the quotation will not be entertained.
4. Incomplete bids are liable to be ignored.
5. The Director, NBPGR, New Delhi, reserves the right to disqualify/ cancel all or any of the tenders without assigning reason thereof.
6. The decision of the Director, NBPGR, New Delhi, shall be binding on all issues relating to tender.
7. Conditions of advances payment before the supply and satisfactory installation of the items are NOT ACCEPTABLE.
8. Bidder should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.

Cont.....

9. The supply/installation of goods will have to be completed within 4-6 weeks from the date of Issuing/ Purchase order. In case of any delay in executing the contract, the supplier shall promptly inform the purchaser in writing, the fact of delay and duration of supply before the expiry of the delivery period. Otherwise liquidated damage @ 0.5% per week of the cost of purchase order will be deducted subject to a maximum of 10%.
10. In case, the successful bidder shows inability at any stage after the contract is finalized and awarded for whatsoever reasons to however the contract, the earnest money/performance security deposited would be forfeited.
11. If any dispute (s) arises between the ICAR-NBPGR and the firm with reference to the contract, the ICAR-NBPGR will decided it and its decision will be binding on the firm.
12. Value of items may please be quoted only enclosed format (Annexure-I) of the tender document separate document/paper not acceptable.
13. Suitable provision for settlement of disputes, if any emanating from the resultant contract, should be kept in the bidding document.
14. Provide the following information:-
 1. IFSC Code
 2. Account No.
 3. Name of Bank and its Branch

Yours faithfully,

Encl:- Annexure-I


Assistant Admn. Officer (P)

4/7/16

Copy to:-

1. Chairman, Tender Opening Committee, NBPGR, New Delhi
2. OIC, AKMU, NBPGR, New Delhi with the request to put on the website of the Bureau.

Ms. Vijay Mandal
may pl. put up on the website.
Shalla
19/5/16

