



ICAR-National Bureau of Plant Genetic Resources
(Indian Council of Agricultural Research)
Pusa Campus, New Delhi - 110 012



Registered/Speed Post

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File No. 1(17)/Purchase/2016 -17

Dated: January 2017.

To

M/s India Offset Press,
A-1, Mayapuri Ind. Area,
Phase-I, New Delhi -110064

Sub:- Annual Rate Contract for Printing of Poster -reg.

Sir,

With reference to your quotation No. IOP/Admn./Tend/Oct/ICAR dated 28.10.2016, I am directed to inform you that the rates quoted by you for printing of (6 x 3ft. vinly poster with adhesive and mounting of vinyl poster on good quality sunboard (2mm thick) 6 x 3 ft.) are accepted by the Competent Authority of the Bureau for a period of one year from the date of issue of this letter as per terms and conditions as mentioned in the Tender Document dated 05.10.2016

Please acknowledge the receipt of this letter.

Yours sincerely

(Signature)
(U.C. Sharma)

Administrative Officer

Copy to:-

1. All HODs/Unit Incharge (s), NBPGR, New Delhi. *AKMU*
2. Dr. S.C. Dubey, Head, PQD & Chairman, Publication Committee, NBPGR, New Delhi. The copies of rates mentioned in the quotation are also enclosed for ready reference.
3. Sr. F&AO, NBPGR, New Delhi.
4. DDO, NBPGR, New Delhi.
5. Store Officer, NBPGR, New Delhi.

6. *OIC, AKMU, NBPGR, New Delhi with request to put on the website of the Bureau.*

Mr. Mandal

For m/a/pl.

Shalla
8/2/17

3

ICA-S-NSPCA, New Delhi
TENDER FORM
For Printing of Publications in English and Hindi

Financial Bid

ITEM	Printing of reports, newsletter, books, bulletin, manuals, souvenirs, monographs, forms etc. in English, Hindi or bilingual (Hindi and English on the same page)																								
(i)	Cost of paper (₹ per page of finished product)																								
Size-	Demy Octavo (23 x 36") for printing of documents with finished size of approx. 5.5 x 8.5"					Demy Quarto (23 x 36") for printing of documents with finished size of approx. 11 x 8.5"					Crown Quarto (20 x 30") for printing of documents with finished size of approx. 9.5 x 7"					International A4 Letter Size (25 x 36") for printing of documents with finished size of approx. 11.6 x 8.2"									
gsm*	80	100	130	170	300	80	100	130	170	300	80	100	130	170	300	80	100	130	170	300					
Copies																									
up to 250	0.27	0.34	0.44	0.57	1.01	0.54	0.68	0.88	1.15	2.03	0.43	0.54	0.7	0.92	1.62	0.59	0.74	0.97	1.26	2.23					
251-500	0.25	0.31	0.41	0.53	0.94	0.5	0.63	0.81	1.06	1.88	0.4	0.5	0.65	0.85	1.5	0.55	0.69	0.89	1.17	2.06					
501-1000	0.23	0.32	0.49	0.86	0.58	0.48	0.58	0.75	1.73	0.39	0.46	0.6	0.78	1.38	0.51	0.63	0.82	1.08	1.9						
* Bellapur sunshine super/TA maplitho (80 gsm), Magno art paper (100 gsm), Magno art paper (130 gsm), Magno art paper (170 gsm) and Magno art card (300 gsm)																									
(ii)	Cost (₹ per page) for computer layout/ designing, digital photo processing and proof reading for text matter in :																								
(a)	English										300 ✓														
(b)	Hindi										350 ✓														
(c)	Bilingual (English and Hindi on same page)										450 ✓														
(iii)	Cost (₹ per page) for computer layout/ designing, digital photo processing and proof reading for title cover in :																								
(a)	English										3000 ✓														
(b)	Hindi										3500 ✓														
(c)	Bilingual (English and Hindi on same page)										5000 ✓														
(iv)	Production cost (₹ per 4 page format) including plate making/CTP for printing in:																								
	Demy Octavo (5.5 x 8.5")					Demy Quarto (11 x 8.5")					Crown Quarto (9.5 x 7")					International A4/Letter Size (11.6 x 8.2")									
(a)	4 colour, up to 1000 copies					2000					4000					3000 ✓					4000 ✓				
(b)	Two colour, up to 1000 copies					1000					2000					1500					2000				
(c)	Single colour, up to 1000 copies					500					1000					750					1000				
(v)	Drum-canned illustrations/ diagrams/ sketches/ maps																								
(a)	Coloured, up to 6 sq. inches										150 ✓														
(b)	Coloured, more than 6 sq. inches										250														
(c)	Black and white, up to 6 sq. inches										75														
(d)	Black and white, more than 6 sq. inches										125														
(vi)	Binding rate for																								
(a)	Centre stitch binding (₹ per copy) for book up to 16 pages										2 ✓														

Cellachowdhury 6/12/16

Cellachowdhury 6/12/16

For INDIA OFFSET PRESS

Partner

Kishor 6/12/16

(b)	Centre stitch binding (₹ per copy) for book 20-125 pages	10
(c)	Perfect binding (₹ per copy) for book of 126- 250 pages	15 ✓
(d)	Perfect binding (₹ per copy) for book of 251 -500 pages	20
(e)	Wiro binding (₹ per copy) for book up to 100 pages	20
(g)	Wiro binding (₹ per copy) for book of 101-300 pages	30
(vii)	Lamination rate for (₹ per copy)	
	Glossy	2 ✓
	Matt	2.5
	UV Coating	15 ✓
(viii)	Final text and cover page on digital media	
(a)	Cost of designing and printing of CD/DVD sticker (₹ per copy)	10 ✓
(b)	Cost of designing and printing of CD/DVD cover/jacket (₹ per copy)	25 ✓
(b)	Cost of copying of matter as soft copy on CD / DVD disc (₹ per copy)	25

Item 2	Printing of Folder/brochure/pamphlet/leaflets/dockets*			
Cost of designing, plate making (CTP), printing, creasing (2 or 3 folds), digital proofing up to 4 pages				
Desired size of folder/brochure	5.5 x 8.5"	8.5 x 11"	7 x 9.5"	11.8 x 8.5"
Up to 250 copies	11500	12400	12400	12400
Up to 500 copies	12400	13300	13300	13300
Up to 1000 copies	13300	14200	14200	14200

*Paper cost shall be calculated separately as per rates mentioned in Item 1 (i) : Lamination cost as per Item 1(vii)

Item 3	Printing of posters in English, Hindi or diglot/bilingual	Vinyl with adhesive	Flex with star quality
(a)	Cost (₹ per square feet) for computer layout/ designing, digital photo processing, proof reading and printing	100 ✓	100
(b)	Cost (₹ per square feet) for mounting of poster on good quality sunboard (25 mm thick)	100	100
(c)	Total cost of computer layout/ designing, digital photo processing, proof reading and printing of roll-up standees (6 x 2.5 ft)	5000 ✓	
(d)	Total cost of computer layout/ designing, digital photo processing, proof reading and printing of roll-up standees (6 x 3 ft)	6000 ✓	

Item 4	Rates (per word) for translation and typing	
(i)	English to Hindi translation and typing up to 20,000 words	3.4 ✓
(ii)	English to Hindi translation and typing for 20,001 to 50,000 words	3.4
(iii)	English to Hindi translation and typing more than 50,000 words	3.4
(iv)	Hindi typing (for research work) up to 25,000 words	1.6
(v)	Hindi typing (for research work) more than 25,000 words	1.6

For INDIA OFFSET PRESS

Signature
PARTNER