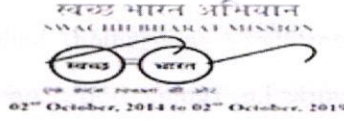


भा0 कू0 अ0 प0-राष्ट्रीय पादप आनुवांशिक संस्थान ब्यूरो
ICAR-National Bureau of Plant Genetic Resources
पूसा परिसर नई दिल्ली-110012
Pusa Campus, New Delhi - 110012



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हर कदम, हर उमर
किसानों का हमसाथर
भारतीय कृषि अनुसंधान परिषद



Phone: 011-25841022

F. No.: 24-292/2019/Shimla

Dated: January, 2020

**E-TENDERS NOTICE INVITING
(NATIONAL COMPETITIVE BIDDING)**

Online bids are invited on single stage two bid system for Rate Contract for supply of manpower i.e. Unskilled/ semiskilled/ Skilled etc. for field work, Lab work, agriculture work and office works i.e. Typing, photocopy, diary/despatch etc. at ICAR-NBPGR, Regional Station Shimla as per points/demand/requirement of the Bureau.

Tender documents may be downloaded from ICAR-NBPGR web site nbpgr.ernet.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.

CRITICAL DATE SHEET

Published Date	14.01.2020, 04.00 PM
Bid Document Download / Sale Start Date	15.01.2020, 11.00 AM
Pre Bid conference will be held on ICAR-NBPGR/ Regional Station Akola	20.01.2020 at 10:30 AM
Pre Bid conference will be held on ICAR-NBPGR, New Delhi in committee room	22.01.2020 at 11:00 AM
Bid Submission Start Date	16.01.2020, 10.00 AM
Bid Submission End Date	10.02.2020, 2:30 PM
Bid Opening Date	11.02.2020, 02.30 PM

1. On behalf of the Director, ICAR-NBPGR, New Delhi, e-Quotations/tenders/Bids are invited from the registered firms & eligible contractors **on portal/online only** for supply of **Manpower i.e. Unskilled/ semiskilled/ Skilled etc. for field work, Lab work, agriculture work and office works i.e. Typing, photocopy, diary/despatch etc. at ICAR-NBPGR, Regional Station Shimla as per points/demand/requirement of the Bureau.** The Quotations/bids duly signed & completed in all respect should be submitted with scan documents online at CPPP **latest by 10.02.2020, 2.30 PM.** The incomplete Quotations/bids will be treated as rejected.
2. The Tender form/bid documents may be downloaded from the **<https://eprocure.gov.in/eprocure/app>**. Online submission of Bids through Central Public Procurement Portal (**<https://eprocure.gov.in/eprocure/app>**) is mandatory. **Manual/Offline bids shall not be accepted under any circumstances.** However, for the purpose of realisation, the bidder has to send the Demand Draft ,FDR, banker's cheque or Bank Guarantee as EMD in original to this institute through post or by hand so as to reach before the date & time of closing of tender.
3. Tenderers/bidders are requested to visit the website <https://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Director, ICAR-NBPGR, New Delhi reserves the right to accept or reject any or all the tenders.
5. The firms/contractors are required to **upload** copies of the following documents as per prescribed format **in pdf form:-**
 - 5.1 **Technical Bid**
 - a) Registration certificate of the firm under State/Central Govt. under Shop & Estt. Act. or any other act indicating date of inception.
 - b) Employee EPF registration certificate issued by Govt.
 - c) Employee ESI registration certificate issued by Govt.

- d) Turnover of the firm for the financial year 2017-18 alongwith certified copy of audited document by bonafide CA (Chartered Accountant) supported by ITR and Form-16 including Profit & Loss Statement.
- e) Copy of ISO Certification, if available.
- f) To provide experience certificates issued by the Govt. Institutions/Organisation/PSUs for **last three years i.e. 2016-17, 2017-18 & 2018-19** on Annexure-I as per the performa.
- g) The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.
- h) Copy of PAN NO. & GST registration certificate issued by Govt.
- i) Copy of Cancelled Cheque.
- j) EMD of **Rs. 70,000/- (Rs. Seventy Thousands Only)** in the form of DD, FDR, banker's cheque or Bank Guarantee in F/o "The Director, ICAR- NBPGR, New Delhi"
- k) An undertaking to the effect that the dealings of firm have never been blacklisted or dealings stopped or temporarily banned by any Govt. Organisation/Institutions/Department. In case, if it is found incorrect or guilty at any stage, the Contract is liable to be terminated immediately & further dealings will be stopped with the firm.

5.2 Clarification on Technical Bid Evaluation: -

- a. The technical bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation, and comparison of the bids, and qualification of the bidders, the Client may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the Client shall not be considered. The Client's request for clarification and the response shall be in writing.
- b. If a bidder does not provide clarification of its bid by the date and time set in the Client's request for clarification, its bid may be rejected.
- c. Client also reserves right to seek confirmation/clarification from the issuing agency, on the supporting documents submitted by the bidder.