

भा0कृ0अनु0प0-राष्ट्रीय पादप आनुवंशिक संसाधन ब्यूरो
ICAR-National Bureau of Plant Genetic Resources
पूसा कैम्पस, नई दिल्ली . 110012
Pusa Campus, New Delhi - 110 012

No. 32-278/2000/Estate/Part/ 427/11


Dated : 2nd May, 2016.

C I R C U L A R

Sub:- Application for option of allotment for residence in the NBPGR pool of Residences for the employees of the Bureau at Headquarters-reg.

1. It has been decided to invite applications in the enclosed proforma for tendering option for allotment of residential accommodation from the NBPGR, pool of residences for preparation of priority list for Type-I quarter only for the Calendar year 2016.
2. Entitlement for category of accommodation which is to be determined on the basis of the following range of Grade Pay.
 - (a) Type-I - Grade Pay Rs.1300/- to 1800/-, As per new norms of (Sixth Central Pay Commission).
3. (a.) Officials entitled Type-I residences will count their continuous entire service under the ICAR and its institute/Central Govt./State Govt/Defense Service and Universities Services for allotment of house i.e. the due date of priority holding continues qualifying appointment on a post including the period of authorized absence on deputation foreign service training leave etc.
(b.) Pay as on 01.01.2016 (only in the Revised pay scale will be determining factor for category of the house to be incorporated into the priority list).
4. (a.) Application forms have been made available with the Estate Section. In view of the need for economy, the demand for application forms should be restricted to the absolute minimum. In no case the application forms should be used for retaining office copy specimen. The Head of office will supply the application form only on written request.
(b.) It may also kindly be noted that it will be the responsibility of the Sectional Heads and the Heads of the Division to ensure that application duly filled in all respect and certified by the HOD/Sectional Incharge in respect of eligible employees of the Institute working under them, and sent to the Estate Section directly by the due date mentioned in the succeeding para.
(c.) For such an officer who happens to be on leave, tour etc. and where it is not possible to contact them for filling up the application form within the prescribed period, send through the Section/Division concerned as in other cases within the prescribed date. However, final application form should be got filled in form those who are on leave, tour etc., immediately on joining their duties and forwarded within a week's time to the Estate Section. Applications received after the expiry of the stipulated date will not be entertained.
5. No column of the application form should be left blank or dash marked. Incomplete applications will not be reflected in the waiting list. Application duly completed in all respect and certified by the concerned HoD/Sectional Head should be sent to the Estate Section of this Bureau so as to reach in the section by due date i.e., 21.05.2016 positively.
6. The Heads of the Division and Sectional Heads, may kindly ensure that the application forms from the staff working under them are forwarded to the Admn. Section by the prescribed date without fail.
7. It is again emphasized that it will not be possible for this office to entertain applications, which are received in the Estate Section after 21.05.2016.

Encls :As above.


21/5/16
Asstt. Admn. Officer

Distribution :-

1. Chairman, Estate Committee, NBPGR, New Delhi
2. All Heads of the Divisions/Project Coordinator, /Sectional Incharge / Units/Cell/Library, NBPGR, New Delhi.
3. P.A. to the Director, for kind information.
4. Notice Board
5. OIC, AKMU for placing the circular in NBPGR website and all NBPGR's staff e-mail.

भा0कृ0अनु0प0:-राष्ट्रीय पादप आनुवांशिक संसाधन ब्यूरो
ICAR-NATIONAL BUREAU OF PLANT GENETIC RESOURCES

रा. पा. आ सं. ब्यूरो आवास पूल आवंटन के लिए आवेदन पत्र

APPLICATION FOR TENDERING OPTION FOR RESIDENCE FROM THE N.B.P.G.R. POOL OF RESIDENCES

आवंटन अवधि : 01.01. 2016 से 31.12.2016

Allotment period : 01.01. 2016 to 31.12.2016

1. नाम (बड़े अक्षरों में) :
Name (In Block Letters)
2. पदनाम :
Designation
3. संभाग कार्यालय का नाम जहाँ वर्तमान समय में कार्यरत है :
Division/ Office where presently working
4. क्या अस्थायी / स्थायी / स्थायीवत हैं :
Whether temporary/ Quasi-permanent/ permanent
5. निवृत्तन पर सेवा निवृत्त की तारीख :
Date of retirement of superannuation
6. (क) क्या अधिकारी अनु. जाति/ अनु. जनजाति का है :
(a) Whether the officer belongs to SC/ ST

(ख) क्या वह साधारण सूची अथवा अनु. जाति/ अनु. :
जनजाति सूची से विचार करवाना चाहते हैं।
(b) Whether he wants to be considered in General list or SC/ ST list.
7. भा. कृ. अं. प. में लगातार किस तारीख से कार्य कर रहे हैं। :
ब्यूरो में उनके क्षेत्रीय स्टेशन तथा ब्यूरो एवं भा. कृ. अं. प. के
अधीनस्थ अन्य संस्थान भी समाविष्ट हैं।
Date since when continuously employed under the ICAR.
When expression included Bureau and its Regional Station
Or any institute under the ICAR.
8. उन अवधियों के विवरण यदि हों जिनमें डेपुटेशन या प्रशिक्षण या :
विदेश / सेना सेवा कार्य पर रहे हों।
Particulars of period(s) if any, spent on Deputation or on
Foreign/ Defence service assignment.
9. परिलब्धियाँ :
Emoluments as on 01-01-2016 (Pay of 01-01-2016) is only admissible

मूल वेतन	रु.	अग्रिम वेतन वृद्धि	रु.
Basic Pay	Rs.	Advance increment/ stagnation increment	Rs.
पद वेतन	रु.		
Grade Pay	Rs.		
योग			
Total			

10. किस वर्ग के हकदार है :
Type of residence to which entitled
11. जिस वर्ग के हकदार है उसमें अग्रता की तारीख :
Priority date for the entitled type of residence
12. अन्य कोई संबंधित जानकारी :
Any other relevant information

दिनांक :

Dated

आवेदक के हस्ताक्षर

Signature of applicant

स्थान :

Place

आवेदक के डी. डी. ओ. द्वारा किया जाने वाला प्रमाण-पत्र
To be completed by the DDO of the applicant

प्रमाणित किया जाता है कि आवेदक द्वारा उसके आवेदन पत्र के कालम 9 में दिए गए तथ्य उसके सेवा अभिलेखों (सर्विस रिकॉर्ड) से मिला लिए गए हैं तथा सही पाए गए हैं।

Certified that the facts stated by the applicant against columns 9 of his application have been duly verified from service records and found correct.

हस्ताक्षर
Signature

नाम
Name

पदनाम
Designation

संभाग / कार्यालय
Division / Office

हकदारी
ENTITLEMENT

टाईप Type	ग्रेड पे Grade pay
I.	1300/- से 1800/- रुपये तक Rs. 1300/- to 1800/-
II.	1900/- से 2800/- रुपये तक Rs. 1900/- to 2800/-
III.	4200/- से 4800/- रुपये तक Rs. 4200/- to 4800/-
IV.	5400/- से 6600/- रुपये तक Rs. 5400/- to 6600/-
V.	7600/- से 8900/- रुपये तक Rs. 7600/- to 8900/-
VI.	10000/- रुपये और अधिक Rs. 10000/- and above

- (क) अग्रता की तारीख : टाईप I, II, III और IV आवास के लिए अग्रता तारीख वह है जिस दिन से अधिकारी बाह्य सेवा की अवधि सहित भा. कृ. अं. प. की लगातार सेवा में है। भा. कृ. अं. प. में रा. पा. अ. सं. ब्यूरो अथवा उसके सभी क्षेत्रीय स्टेशन अथवा भा. कृ. अं. प. के अधीनस्थ अन्य संस्थान भी समायोजित है।

Date of Priority : The priority date in respect of Type-I, II, III, & IV accommodation is the date from which the officer has been continuously in service with ICAR which expression included NBPGR or any of its regional stations or Institutes under the ICAR.

- (ख) आवास के आवेदन के लिए अधिकारी की अग्रता तारीख परिद्ध के अधीन किसी भी पद पर लगातार अर्हक नियुक्ति ग्रहण करने की तारीख होगी, जिसमें अधिकृत अनुपस्थिति, प्रतिनियुक्ति, बाह्य सेवा प्रशिक्षण छुट्टी आदि की अवधियां भी सम्मिलित होगी।
Priority dates of an officer for allotment of accommodation means the earliest date of holding continuous qualifying appointment or a post including the periods of authorized absence on deputation service, training, leave etc.