

## ICAR-National Bureau of Plant Genetic Resources

Pusa Campus, New Delhi – 110 012

(An ISO 9001: 2008 Certified Institute)



No. Equip.(Purchase)/2018-19/8/15/93

Dt. 24 July, 2018

## OFFICE ORDER

As per Proceedings of the 3<sup>rd</sup> monthly meeting of HoDs, OICs, SAO and Sr. F&AO with Director, ICAR-NBPGR, New Delhi held on June 30, 2018, it was decided unanimously that in order to reduce the time taken for the purchase procedure, the specification committee would vet the specification of instruments before raising the purchase indent through the online system. The respective HoDs/OICs would forward the specification directly to Chairperson, Specification Committee and the approved specification would then be used to raise purchase indent by the indenter. The Specification Committee would meet twice a month to examine the specifications of instruments.

Accordingly, all are requested who wish to purchase instrument approved under SFC or externally funded project may submit the indent of instrument alongwith specification of instrument duly vetted by the respective committee.

(U.C. Sharma)

Administrative Officer

## Distribution:

- 1. Head, DPQ, DGE, DGC, OIC-GEPU, DGR, TCCU, AKMU, Library, PME Cell.
- 2. OIC, NBPGR, Regional Station, Akola, Bhowali, Cuttack, Jodhpur, Hyderabad, Ranchi, Shimla, Srinagar, Shillong, Thrissur.
- 3. Sr. AO/Sr. F&AO, ICAR-NBPGR, New Delhi.
- 4. OIC, AKMU, ICAR-NBPGR, New Delhi with the request to place the order in Bureau's website.